



**OFFER LETTER ADDENDUM TO LISTING AGREEMENT**  
Greater Hartford Association of REALTORS®, Inc.



This addendum is to be given to a seller client by their listing agent at the same time they are signing the listing agreement.

Owner(s): \_\_\_\_\_

Enter the full legal name(s) of the owner(s) here.

Property Address: \_\_\_\_\_

Enter the property address here.

Offer letters are letters written by prospective buyers that provide personal information about the buyer or reasons why the buyer wishes to purchase the home and/or reasons why, from the buyer's perspective, the seller should sell the home to that buyer. In a competitive market and/or with multiple offers, these offer letters may directly or inadvertently influence a seller in determining to whom the seller wishes to sell. Sellers should be cautious in accepting such letters from buyers, as this type of correspondence has the potential to expose a seller to a claim of discrimination under the Fair Housing Act or other state or federal laws. These laws prohibit discrimination against buyers based on their inclusion in certain protected classes of people. Offer letters may include personal facts about the buyer that would indicate to a seller that a buyer may or may not fall within one of these protected classes. In the case where a seller decides not to sell their home to a buyer who wrote the offer letter, that buyer may claim that the seller rejected the buyer's offer because the buyer was a member of one of those protected classes.

The seller should select here whether they will or will not accept offer letters from buyers.

Seller  will  will not accept offer letters from buyers.

All owners must sign and date here.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Enter the name of the listing brokerage here. To be signed by the broker or listing agent depending on the brokerage's individual policy.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Brokerage: \_\_\_\_\_

By (Authorized Rep.): \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_